

## Peninsula Catholic Used Textbook Sale

April 12, 2010

Dear Parents,

Again this year, Peninsula Catholic and the PC Home and School Association will sponsor a used textbook sale. This sale is an opportunity to purchase your student's textbooks and other miscellaneous books and to sell books from previous terms that will continue to be used in the new school year. If financially possible, it is advised that books be purchased for the entire school year as this type of book sale will take place only once per year. Please note that cash and checks will be the only form of payment accepted to purchase books. A fee of \$35.00 will be charged for any returned checks.

This event is done in phases. First, students turn in books they wish to sell (detailed requirements attached). Books are then processed and priced by the book sale committee using a fair rate based on the price of the book (new). Lastly, after the sale, all monies are verified and distributed back to the seller with a small portion going to the PCHSA. This year there will be two opportunities to pick up unsold textbooks should the seller so desire. Should you have any questions please contact Pam Mlynczak at [pmlynczak@cox.net](mailto:pmlynczak@cox.net) or 867-6708.

### Key Dates:

**June 1/2** Seniors drop off books outside Cafetorium following exams.

**June 9/10** Remaining students drop off books in the Main Foyer following exams.

**June 19** Book Sale is held at PC Gymnasium, 10am-1pm. (Doors to the gym will **NOT** open early.)

**June 21** First opportunity to pick up unsold books RM 102, 10am-12pm.

**July 19** Second/**Final** opportunity to pick up unsold books RM 102, 10am-12pm. (By this time sellers will have received notice of what sold/monies from their sale.)

Thank you in advance for your participation and cooperation.

Pam Mlynczak/Book Sale Committee

## How To Sell Your Used Textbooks

Peninsula Catholic and the PC Home and School Association will sponsor a Used Textbook Sale in the gymnasium on **June 19 from 10am-1pm only**. Only students with an official class schedule will be permitted to purchase textbooks. Consider purchasing textbooks for the entire school year if financially possible. **ONLY CASH AND CHECKS WILL BE ACCEPTED FOR PAYMENT AT THIS SALE.** See DISCLOSURE STATEMENT.

We will accept textbooks, workbooks that have not been written in, summer reading books, and AP Test preparation books for this sale. A list of books that will not be used next year and which we will not sell will be available on the Knightline as we get closer to the drop-off dates.

Books will be dropped off by **SENIORS JUNE 1/2 FOLLOWING EXAMS, OUTSIDE CAFETORIUM.**

Books will be dropped off by remaining students on **JUNE 9/10 FOLLOWING EXAMS, IN MAIN FOYER.**

### **HOW TO SELL YOUR BOOKS:**

1. Each book must have a **post-it note ATTACHED to the inside front cover** clearly printed with the name, address, phone number of the seller, and the **BOOK TITLE**. Suggested size for post-it note: 3x3 inches.
2. Complete the provided **Master List** with the student's name, parent's name, complete address, phone number, and a list of all books to be sold by title. List one book per line. Please **do not** put multiple copies of the same book on the same line. Checks will be made payable to the parent unless otherwise authorized by the parent. Read the disclosure and initial in the space provided.
3. Provide a **LEGAL size (approx. 4x9½ inches), self-addressed, stamped envelope**. Your master list, post-it notes from books sold, and check will be mailed to you in this envelope. If you are selling a lot of books, you may want to add additional postage. PCHSA is not responsible for additional postage.
4. Your master list and books will be checked by a volunteer upon drop off. Do not just leave your books without them being checked in, or they will not be sold.
5. You will receive payment in approximately one month for the total of your sale less a 20% commission that benefits PCHSA.

## PC Used Textbook Sale Master List

**Student Name:** \_\_\_\_\_

**Parent Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, Zip Code:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**I have read and agree to the Disclosure statement. (Initial) \_\_\_\_\_**  
**(Checks will be made payable to the parent unless otherwise authorized by the parent.)**

**Book Title:**

**Checked in by:**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

10. \_\_\_\_\_

11. \_\_\_\_\_

12. \_\_\_\_\_

13. \_\_\_\_\_

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19. \_\_\_\_\_

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21. \_\_\_\_\_

22. \_\_\_\_\_

23. \_\_\_\_\_

24. \_\_\_\_\_

25. \_\_\_\_\_

# Disclosure

UNSOLD BOOKS – Peninsula Catholic High School and the Home and School Association will not be responsible for lost items or for items that the post-it notes fall off. **Unsold Books must be picked up June 21 or July 19 between 10am-12pm in Room 102.** Unclaimed books will become the property of Peninsula Catholic Home and School Association. After July 19, post-it notes are removed from the books. Thus, there is no way to determine to whom an unsold item belongs. All proceeds from the sale will benefit the Peninsula Catholic Home and School Association.

***UNSOLD BOOKS ARE TO BE  
PICKED UP on June 21 or on July 19  
from 10am-12pm in Room 102.***